



Alberta Invasive Species Council Annual General Meeting Minutes

Location: Conference/Video Call - Zoom

Date: April 8, 2020

Time: 3:00 - 4:00 pm

Call to order at 3:00 pm.

Zoom - Megan Evans

Megan explained how Zoom works for video conferencing

Approval of Agenda

- 2019 meeting minutes were circulated by Megan Evans on April 6, 2020
- Motion to adopt agenda as circulated by Atty Bressler. Matt Gibson seconded. Carried.

Approval of Minutes of March 19, 2019 AGM

- Motion to accept meeting minutes from the previous AGM as circulated made by Atty Bressler. Seconded by Matt Gibson.

2020 Chair's Report - Jay Byer

- Reviewed Chair's Report as attached
- Welcomed new ED
- New funding opportunities welcome
- Review of projects and activities that have been completed by AISC
- Review of projects that are funded but not yet completed
- Goals for the upcoming year
- Thank you to everyone who supported AISC and aided in preventing the spread of invasive species
- Barry Gibbs moved to accept the report as presented. Motion carried.

Financial Report - Matt Gibson

- Reviewed Financial Report as attached. Detailed financial reporting available in AGM package
- Booking done by AR Business Service out of Lac La Biche

- Highlights include:
 - new coding system
 - new accounts to hold funds separately, as mandated (ORP, creative sentencing, etc.)
 - adopted e-banking
- Casino scheduled for 2020, but delayed due to COVID19
- Sponsorship down from 2018
- Expenses for communications increased, as AISC is trying to be more connected
- Revenue over expenses - government grant given in 2018, but work done in 2019, so it skews the overall impression of revenue from 2018 to 2019
- Approximately \$110 000 of fund balance has contractual obligations attached
- Todd Green motioned to accept the financial report as presented. Leah Predy seconded. Motion Carried

Call for Nominations - Jay Byer/Megan Evans

- Many vacancies on the board. Not enough nominations to fill all positions. No nominations for industry/NGO/academia
- Brief explanation of director position:
 - 4 meetings per year, plus conference calls throughout year
 - directors assist with conference
 - many subcommittees that directors could choose to join
 - all board positions are the same level
 - eventually will have executive openings, which will be filled by members of the board
- Will have a second call for nominations later in the meeting

Operations Report - Megan Evans

- Available in AGM package
- 2019 AGM - March 19 and 20, 2019
- Received money from Saskatchewan for administering funds for CABI, AEP for communications/EDDMapS upgrade/jurisdictional scan, ACA grant to promote EDDMapS, creative sentencing fund for Grow Me Instead brochure/ invasive species ID booklet/targeted grazing for invasive species control
- EDDMapS AB - free app for early detection, utilized for reporting invasive species
- ORP - 112 releases in 2019
- Social media stats
- Thank you to all 2019 sponsors
- Upcoming year - webinar series, strategic plan survey

Big EDD Award - Matt Gibson/Megan Evans

- Yearly award to whomever submits the most reports to EDDMapS

- 1st award recipient ever for 2019 - Crystal Ianson with Alberta Agriculture and Forestry 144 reports

2nd Call for Nominations - Matt Gibson and Doug Macaulay

- New board members voted in: Atty Bressler, Nicole Kimmel, Nicole Bueckert, Chad Verpy, and Qiting Chen
- Welcome to the new board members!

Motion made by Nicole Kimmel to adjourn meeting at 4:05 pm. Seconded by Barry Gibbs. Motion carried.