



**Alberta Invasive Species Council
Annual General Meeting Minutes
April 24, 2018
Lacombe Memorial Centre**

Called to order by AISC Chair, Dave Hayman at 12:25 p.m.

Minutes of March 23, 2017 Annual General Meeting – Dave Hayman

- Review of the March 23, 2017 AGM meeting minutes as circulated. No discussion.
- Motion to accept by Jay Byer, seconded by Megan Evans. Carried.
- No business arising from the Minutes

Agenda of 2018 AGM – Dave Hayman

- Motion to accept 2018 AGM Agenda by Oscar Anderson, seconded by Gary Godberson. Carried.

Chair's Report – Dave Hayman

- AISC Board meetings held January 30, 2017, April 13, 2017 October 11, 2017 December 20, 2017.
- Executive Director in 2017/2018 is Delinda Ryerson
- Developed new proposed bylaws to vote on by special resolution at this meeting
- Need volunteers to work our fundraising casino at Starlight Casino in West Edmonton Mall on September 4 & 5, 2018.
- Motion to accept by Jeannie Suffern, seconded by Sean Allen. Carried.

Financial Report – Delinda Ryerson

- Bookkeeping was done by GB Bookkeeping and Financial Statements were prepared by Padgett Business Services See (Tables 1-4 below).

Appointment of Auditor – Delinda Ryerson

- Padgett Business Services will be reviewing the AISC books and preparing financial statements in 2018/2019.

Report on Operations – Delinda Ryerson

- Delinda introduced all current 15 AISC Directors.
- New website
- Disseminated 12 electronic newsletters
- AISC attended dozens of events
- Delinda sits on several committees including the External Stakeholder Whirling Disease Committee, the Invasive Species Working Group for PNWER, the Canadian Council on Invasive Species and the Regional Invasive Species Group.
- Added 107 new species to EDDMapS Alberta and promoted its use.
- Created 48 new aquatic invasive species factsheets.
- Doubled AISC's membership from this time last year.
- Increased AISC's sponsorship.
- Operational Release Program (ORP) was successful with 127 releases of various agents as far north as Edmonton.
- Continuing the biocontrol research project with CABI and the Government of Saskatchewan.
- Delinda obtained her Project Management Professional (PMP) certification from the Project Management Institute and Foundations of Public Participation from the International Association of Public Participation.
- More promotion of the use of EDDMapS Alberta.
- Work with the Southern Alberta Land Trust Society to develop and have detailed treatment methods for numerous terrestrial invasive species on EDDMapS Alberta.
- Continue to foster existing partnerships and build new partnerships.
- Engage more volunteers.

New Business - Repeal and replace current bylaws by Special Resolution – Dave Hayman

- Membership voted using Kahoot to repeal and replace the current bylaws by Special Resolution.
- Ninety four percent (94%) of the membership voted in favour of repealing and replacing the current bylaws with the new proposed bylaws.
- Special Resolution passed.

Election of Directors

- Government Representatives. Nominees were EMILY DRYSTEK (Alberta environment and Parks) and ASHLEY TKACHYK.(Alberta environment and Parks).
 - A 3rd call for nominations was made, with no new nominations.
 - Emily and Ashley were the successful nominees.
- Other Government Representatives: Nominee was LINDSAY BENBOW (Ag Fieldman, Lamont County)
 - A 3rd call for nominations was made, with no new nominations.
 - Lindsay was the successful nominee.
- Industry Representatives (two positions vacant). Nominees were MATT GIBSON (oil and gas industry) and WAYNE UNGSTAD (agriculture producer)
 - A 3rd call for nominations was made, with no new nominations.
 - Matt and Wayne were the successful nominees.
- Individual/Academic Representatives:
 - Nominees were JAY BYER, LORI MORGAN, and LISA SCHAUBEL.
 - A 3rd call for nominations was made, with no new nominations.
 - Jay, Lori and Lisa were the successful nominees.

Table 1. AISC Assets, liabilities and fund balance in 2016 and 2017

ASSETS		
	<u>2017</u>	<u>2016</u>
Cash	\$297,252	\$188,146
Accounts receivable	\$34,969	\$63,194
GST receivable	\$1,068	\$0
LIABILITIES AND FUND BALANCE		
Accounts payable	\$3,493	\$3,486
Fund Balance	\$333,289	\$251,340

Table 2. AISC Gross Revenue in 2016 and 2017

GROSS REVENUE		
	<u>2017</u>	<u>2016</u>
Government grants	\$106,000	\$152,035
Industry & other organizations	\$17,475	\$5,470
Operational Release Program	\$93,270	\$74,164
Casino proceeds	\$67,013	\$0
AISC income (conference & management fees)	\$32,013	\$55,838
Sponsorship	\$30,400	\$24,250
Membership	\$3,955	\$4,353
Interest and other income	\$126	\$835
*Deferred revenue recognized	\$138,998	-
Total	\$489,250	\$316,945

Table 3. AISC Expenditures in 2017 and 2016

EXPENDITURES		
	<u>2017</u>	<u>2016</u>
Advertising and promotions	\$24,561	\$6,442
Conferences and meetings	\$22,648	\$11,223
Insurance	\$2,356	\$3,510
Interest and bank charges	\$1,711	\$1,711
Professional services	\$6,549	\$4,360
Staff/Contractors	\$103,279	\$186,956
Biocontrol Staff	\$82,154	\$103,451
Travel and accommodation	\$20,612	\$17,144
Supplies	\$694	\$1,000
Excess of revenue over expenses	\$209,635	\$35,492

Meeting adjourned at 1:30 p.m.