

2025 AISC Annual General Meeting Agenda

March 5th, 2025, Olds College

Agenda

- 1. Adoption of Agenda Sebastien Dutrisac
- 2. Review of 2024 AGM Minutes Sebastien Dutrisac
- 3. Introduction of Board and staff Sebastien Dutrisac
- 4. Chair Report Sebastien Dutrisac
- 5. Financial Report Sebastien Dutrisac
- 6. Appointment of Auditor Sebastien Dutrisac
- 7. 2025 budget Sebastien Dutrisac
- 8. Report on Operations & Communications, AISC Staff
- 9. New Business:
 - Fiscal Year-End Change, proposed bylaw change
 - Policy Advocacy: Should AISC Engage in Lobbying?
- 10. Director Recognition Sebastien Dutrisac
- 11. Elections Patrick Hanington
- 12. Big EDD Award Patrick Hanington
- 13. Adjournment Sebastien Dutrisac

Link to 2024 AGM Minutes 2024 Financial Year End Report 2025 Budget

Coming soon

Link to AISC 2024 Infographic Link to Nomination Forms

to Nomination Forms

Link to Election Poll:

Coming soon Coming soon



Visit https://abinvasives.ca/news-and-events/2025-aisc-conference/ for the latest AISC Conference and AGM documents. For more information email execdirector@abinvasives.ca; or call 587 999 0954.

ALBERTA INVASIVE SPECIES COUNCIL (AISC) 2024 AGM MINUTES

March 20, 2024

2024 AGM Agenda:

No amendments

2023 AGM Minutes:

No amendments

2023 Chair Report:

- Sebastian referred to the four board meetings held throughout the year.
- Delivered 76 releases with the Biocontrol Release Program.
- Also hired two new staff, new AIS Technician and new Terrestrial Technician.
- Looking to the continuation of building policies for AISC and securing additional funding sources.

2023 Financial Report:

- Statement of change in assets.
- Increase grants led to increased expenditures.
- Excess surplus, 77K for 2023
- Sonya Raven seconded Ian McDonald to accept audited finances
- Appt of auditors for 2023: Two members Rick Niwa, second Carla Preachuk
- Kelly Cooley appointed unanimous carried
- Two auditors for 2024
 - o Nicole Kimmel nominated Ian MacLeod, Carla Preachuk nominated Cody McIntosh
 - Motion Atty Bresler Doug Macauley Seconder Carried
- Sonya Raven motion, 2nd Quinten Beaumont that the ED recommend auditors to the board.
- Motion to adopt 2024 budget as presented Laura Polie Doug Macauley 2nd
- Carried

2023 Operations and Communications Report:

- Paige presents what they did over the year see Year in Review 2023 poster.
- Meagan five minutes to highlight a year's work
 - o thanks to rural municipalities as partners
 - o lots of members and partners for 2024 already
 - o review continues for factsheets, 2 new created for goldfish and crayfish
 - o 2023 conference was first in-person in 3 years with 20 speakers and 293 attendees
- Campaigns supported by AISC
 - o Squeal on Pigs secured \$100,000 to promote further
 - WFF 21 participating counties
 - o DLIL continue with Pet Store Program
- Farrah Fischer motion to accept operations report no seconder recorded.
- Carried

New Business:

- Applied for \$2.5 million in new grants with projects on rats, biocontrol, AIS, video game, species at risk
- AISC is entering growth stage
- Successful in \$2.2 million for AIS work

Board Acknowledgements:

- Director Recognition: Ashley Tkachyk gets plaque for 2 terms must retire according to TOR.
- Connor Frizzley and Natalie LaForest

Board Nominations:

- Patrick conducts elections and Secretary recording nominations.
- Industry with 2 vacancies:
 - o Kallum McDonald
 - o Craig Mushens
- Other with 2 vacancies:
 - Sebastien Dutrisac
 - o Emma Stroud

- Provincial government with 1 vacancy:
 - First call for NFTF (nominations from the floor) 1, Karen Wickerson is nominated by Farrah Fischer, who is the Provincial Rat Patrol Chief.
- 2nd & 3rd call made, hearing none, nominations closed.
- No attendance taken total votes was 90 see below
- Nicole nominated Mike Jenkins DK Nicole's Kimmel
- Other government with 1 vacancy:
 - o Jay Byer
 - o Melissa Logan
 - Electronic voting by Menti Melissa wins 60 to 30 vs Jay (See note above re attendance could have been difficulties with electronic voting?
- Welcome to new board members and elections concluded.

Big EDD Award:

- Patrick awards the EDDMAPS Belt Buckle for who submits most reports in the year Ashley Gallon submitted 7 reports.
 - o Was not in attendance to accept award

Sebastian calls for any new business, 3 times no, 2024 AGM adjourned.

AISC 2025 Budget

			D-1	ferred from				AISC Conference &						
	Tota	al Budget		vious year	AIS	ic.	DFO	Workshop	Other Grants	S-CAP ROR	EDF	TC Energy	AFP	ACA
DFO Grant	Ś	41.049.96	•	31,049.96	7110		\$ 10,000.00		other Grants	5 6/11 11011				71071
AFP	Ś	150,000.00		75,000.00			7,						\$ 75,000.0)
Sask ADF	Ś	33,800.00	-	,					\$ 33,800.00				,,	
Misc YH; ACA; FH	\$	9,050.00												\$ 9,050.00
EDF	\$	1,084,467.00	\$	381,250.00							\$ 703,217.00			
S-CAP ROR	\$	32,400.38	\$	32,400.38										
TC Energy	\$	15,000.00										\$ 15,000.00		
Casino AGLC	\$	33,774.51	\$	33,774.51										
Raffle AGLC	\$	4,000.00			\$	4,000.00								
Partnership	\$	70,000.00			\$	70,000.00								
Membership	\$	5,500.00			\$	5,500.00								
AISC Conference Registration	\$	60,000.00						\$ 60,000.00						
AISC Conference Sponsorship	\$	6,000.00						\$ 6,000.00						
Pesticide Applicator Workshop	\$	7,875.00						\$ 7,875.00						
Print Resource Sales Brochures	\$	500.00			\$	500.00								
Print Resource Sales Weed ID Guides	\$	5,000.00			\$	5,000.00								
Print Resource Sales AIS Pocket Guides	\$	500.00			\$	500.00								
Print Resource Sales Weed Posters	\$	1,000.00			\$	1,000.00								
Shipping	\$	3,000.00			\$	3,000.00								
Sale of Other Items socks, etc.	\$	100.00			\$	100.00								
Fee For Service	\$	-			\$	-								
ORP Biocontrol	\$	65,000.00			\$	65,000.00								
TOTAL	\$	1,628,016.85	\$	553,474.85	\$	154,600.00	\$ 10,000.00	\$ 73,875.00	\$ 33,800.00	\$ -	\$ 703,217.00	\$ 15,000.00	\$ 75,000.0	\$ 9,050.00

								AISC									
=10=110=0			Deferred from		_	_		Conference &					_				
EXPENSES WCB		al Budget	previous year	AIS		DI	FO	Workshop	Other Grants	5-	CAP ROR	ED	F	TC Energy	AFI	,	ACA
****	\$	240.00		\$	240.00												
Employee Benefit Compensation	\$	2,400.00 4,000.00		\$	2,400.00												
Training - AISC	\$	4,000.00		Ş	4,000.00												
Training - Non-AISC	\$	8,500.00		\$	8,500.00												
Accounting and Legal	\$	7,500.00		\$	1,500.00							Ś	6,000.00				
Insurance Bank Fees and Interest Charges	\$	7,500.00		\$	1,500.00							Ş	6,000.00				
Merchant Fees	\$	2,000.00		\$	2,000.00												
Membership Dues	\$	1,200.00		\$	1,200.00												
Shipping	\$	3,500.00		\$	3,500.00												
Misc. supplies	\$	5,655.11		\$	500.00							Ś	2,455.11				\$ 2,700.00
	\$	1,000.00		\$	1,000.00							Ş	2,455.11				\$ 2,700.00
Board & Governance Communications: Website, includes email, office	\$	1,000.00		ş	1,000.00							Ś	1,000.00				
Communications: Website, includes email, office	\$	105,799.71		\$	3,500.00					\$	5,115.57	\$	55,184.14	\$ 15,000.00		27,000.00	
Communications Advertising	\$	29,896.33		ş Ś	500.00	\$	246.26			-\$		\$	27,730.00	\$ 15,000.00	Ś	1,000.00	\$ 500.00
Communications Advertising Communications: Merch	\$	143,104.11		ş	500.00		10,482.62			\$		\$	90,616.75		\$	24,500.00	\$ 500.00
Communications: Merch Communication: Displays	\$	13,900.00				\$	10,482.62			\$		Ş	90,616.75		\$	7,000.00	
Contractor Labour	\$	197,478.00		Ś	9.500.00				\$ 33.800.00	Ş	0,900.00	٠,	107,628.00		\$		\$ 2,050.00
Contractor Travel	ڊ -\$	40.00		ş	9,500.00				\$ 55,800.00	-\$	40.00	Ş	107,020.00		Ş	44,500.00	\$ 2,050.00
AISC Conference	-> \$	52,200.00						\$ 50,000.00		-Ş	40.00	Ś	2,200.00				
	\$	2,000.00						\$ 2,000.00				Ş	2,200.00				
Pesticide Applicator Workshop Conference and workshop Registration	\$	8,710.04		\$	2,500.00	\$	1,162.04	\$ 2,000.00				Ś	4,048.00		Ś	1,000.00	
· -	\$	1,000.00		ş	2,500.00	Ş	1,102.04			\$	1,000.00	Ş	4,046.00		Ş	1,000.00	
Other workshop expenses (e.g., catering)	\$	4,750.00		\$	4,750.00					Ş	1,000.00						
Office & Admin: Phone and internet Office & Admin: Software & Supplies	\$	17,640.88		\$	7,090.40							\$	10,550.48				
Office & Admin: Software & Supplies Office & Admin: Home Office	\$	2,500.00		\$	2,500.00							Ş	10,550.46				
Travel: Air	\$	2,000.00		\$	2,000.00												
Travel: Vehicle	\$	14,659.04		\$	5,000.00	\$	3,159.04			\$	2,000.00				\$	2 000 00	\$ 1,500.00
Lodging & Meals	\$	16,397.00		\$	5,000.00	\$	2,000.00			Ş	2,000.00	Ś	6,397.00		\$		\$ 1,000.00
Reimbursement for Travel	\$	10,397.00		۰	3,000.00	٠	2,000.00					ڔ	0,357.00		٠	2,000.00	3 1,000.00
Wages include EI, CPP, WCB	\$	290,735.14		٠,	178,317.40	٠,	14 000 00					Ś	88,417.74		\$	10,000.00	
Admin (Wages)	\$	70,322.20		ş	176,317.40	Ş	14,000.00					\$	70,322.20		Ş	10,000.00	
Autilii (Wages)	٠	70,322.20										ڔ	70,322.20				
Admin funds to cover AISC admin costs above												\$	46,588.00		\$	30,000.00	
Capital Purchases - New Code	\$	295,908.98										Ś	294,608.98		Ÿ	30,000.00	\$ 1,300.00
Vehicle Maintenance - New Code	\$	19,000.00		\$	500.00							Ś	18,500.00				\$ 1,500.00
Fuel - New Code	\$	5,356.00		\$	1,000.00							Ś	4,356.00				
Vehicle Rental - New Code	\$	7,000.00		Ś	7,000.00							,	4,330.00				
Customs/Brokerage - New Code	\$	-,000.00		,	7,000.00												
TOTAL EXPENSE	\$	1,337,312.54	\$ -	\$	253,997.80	\$	31.049.96	\$ 52,000.00	\$ 33,800.00	Ś	32,400,38	\$	836,602.40	\$ 15,000.00	\$	150,000.00	\$ 9,050.00
Revenue over Expenses	\$		\$ 553,474.85	_				\$ 21,875.00		_	32,400.38				-\$	75,000.00	
	-	,	,,	\$	33,774.51		asino Deferre			7	,	-	,		•	2,222.30	•
				-\$	65,623.29			-									
				-	,												



2024 YEAR IN REVIEW



WEED ID GUIDES

DISTRIBUTED TO DATE

abinvasives.ca

OUTREACH EVENTS

ATTENDED BY AISC

BIOCONTROL RELEASES

OF LEAFY SPURGE BEETLES, DALMATIAN

TOADFLAX WEEVILS AND SPOTTED/DIFFUSE KNAPWEED WEEVILS







PARTNER ORGANIZATIONS ACROSS ALBERTA

AISC AT A GLANCE



CAMPAIGNS

SUPPORTED BY AISC



28.000+

















93 DIFFERENT SPECIES

find · map · track

REPORTERS

INDIVIDUAL & STUDENT MEMBERS

183

5.692.996 INFESTED ACRES



150+

FACTSHEETS

FOR INVASIVE PLANTS, ANIMALS, INVERTEBRATES & DISEASES



VIDEOS



PHOTOS

SOCIAL MEDIA STATISTICS

REPORTS









495

WEED FREE FORAGE

PARTICIPATING COUNTIES

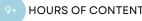
ANNUAL CONFERENCE

2 DAYS HELD IN-PERSON



APPLICATOR CREDITS **OFFERED**









2701

HOURS OF CONTENT



Notice of Proposed Bylaw Amendment: Change to Fiscal Year-End

Dear Members,

The Alberta Invasive Species Council (AISC) is proposing an amendment to its bylaws to change the organization's fiscal year-end. Currently, AISC operates on a **January 1 – December 31** fiscal year. However, the majority of our funders follow an **April 1 – March 31** fiscal cycle. This misalignment creates challenges in budgeting, financial reporting, and forecasting, making it more difficult to manage funding streams effectively.

To improve financial planning and reporting consistency, we propose changing AISC's fiscal yearend to **April 1 – March 31**. Implementing this change will require a transitional period, during which additional financial reporting will be necessary. The transition plan includes:

- Completing a fiscal year from January 1 December 31, 2025
- A short fiscal year from January 1 March 31, 2026
- Beginning the new fiscal cycle from April 1, 2026 March 31, 2027, and continuing annually thereafter

While this transition will require additional effort and administrative costs in the short term, it will ultimately streamline financial management and align our operations with funding cycles. This proposed bylaw amendment will be presented for approval at the upcoming Annual General Meeting.

Proposed Changes to the Alberta Invasive Species Council Bylaw:

Current Section 1 - Definitions Current

1.6 The fiscal year of the AISC shall be the calendar year, commencing on the first day of January each year.

Proposed to be changed to:

1.6 The fiscal year of the AISC shall be March 31, commencing on the first day of April each year.